

CHARTER
FACILITIES COMMITTEE
OF THE
UNITED STATES COAST GUARD ACADEMY
BOARD OF TRUSTEES

NAME:

This body shall be known as the Facilities Committee of the United States Coast Guard Academy Board of Trustees (the Board).

PURPOSE:

The Facilities Committee will be a standing committee of the Board. The Committee shall provide input to the Chairman of the Board and the Superintendent on all issues relating to the facilities of the Coast Guard Academy. Specifically, the Committee will provide strategic guidance and advice in areas that will include but are not limited to:

1. Oversight and endorsement of a Coast Guard Academy Facilities Master Plan developed using Coast Guard Shore Facilities Capital Asset Management principles.
2. Oversight and endorsement of a Coast Guard Academy Information Technology Plan.
3. Review the Academy physical & information technology infrastructure utilization and opportunities to share facilities with neighboring academic or other institutions.
4. Review the Academy facilities & information technology maintenance and environmental stewardship programs to determine adequacy.
5. Oversight of the Academy to ensure adequate prioritizing of Academy facilities & information technology needs based on long term academic and institutional strategic planning.
6. Oversight for Coast Guard Academy facility & information technology issues that optimally support the Cadet and Leadership Development Programs.

MEMBERSHIP:

The Committee will normally be comprised of three members appointed by the Chairman of the Board from the general membership of the Board. The Academy Facilities Engineer and Information Services Officer shall be ex officio members of the Committee. Trustees members shall normally serve on the Committee for the duration of their tour on the Board, but membership terms may be adjusted from time to time in the interest of continuity.

ORGANIZATION:

The Committee Chair will be selected and appointed by the Chairman of the Board. The Chair may create subcommittees.

MEETINGS:

The Committee will meet as appropriate at times and places at the call of the Committee Chair. The Committee Chair, if active duty or SES, will host the meetings and provide clerical and other support. If the appointed chair is a non-active duty member or civilian trustee, support will be provided as directed by the Board Chairman. The Committee will be principals only with two committee members constituting a quorum.

FUNDING:

Travel for active duty or civilian Coast Guard Committee members will be funded by their organizations. Funding for travel for non-active duty members and civilian trustees will be requested from the Assistant Commandant for Human Resources on a cases-by-case basis in advance of each meeting.

REPORTS:

The Committee Chair will submit a written report of Committee deliberations to the Chairman of the Board and the Superintendent, at the semi-annual Board of Trustees meetings, and will also be prepared to report on matters of which the Committee has cognizance as appropriate at each meeting of the Board.



F. L. AMES

Chairman, U. S. Coast Guard Academy
Board of Trustees